

Minutes

Kingston Fire District
Board of Wardens' Meeting
28 March 2024

Present: Wardens: Bill Flatley, Elizabeth McNab, Sandra Koerner, Doug Carr and Steve Davis.
Also present were Tax Collector Susan Axelrod and Chief Reed.

Absent: Treasurer Tom Vignali, District Manager Jenifer Madison and URI Director of Public Safety & Chief of Police Michael Jagoda

Call to Order: President Bill Flatley called the Board of Wardens Meeting to order at 6:32 p.m.

Information/Comments/Questions from the Public: There were no comments from the public.

Approval of Minutes:

Motion: Carr made and Davis seconded a motion to accept the Minutes from the Wardens Meeting on 01/25/24. The minutes were reviewed. There were no questions.

The motion passed unanimously.

Tax Collector's Report:

Motion: Koerner moved and Davis seconded the motion to accept the Tax Collector's Report.

See attached report. Axelrod pointed out that our Collection Rate for 2023 is presently 95.4% with less than \$7,000 outstanding.

Motion: Davis made and Flatley seconded a motion to abate the tangible tax for Davos Calzones and Wraps.

The motion passed unanimously.

There was no further discussion or questions.

The motion passed unanimously.

URI Report:

There was no URI Report. No motions were made.

Chiefs' Reports:

Motion: Carr made and Flatley seconded a motion to accept the Chiefs Report.

Reed reported that the Kingston Fire Department had responded to 171 calls so far in 2024: 59 of those this

month (March 2024) as of this meeting. There have been no major issues in building, maintenance or operations; however, the station and budget will need a two-percent increase. We will be working with URI for their percentage. Purchasing a new truck will cost \$800,000 to \$900,000, refurbishing around \$300,000.

Brierley reported that our Recruitment and Retention remains solid- we just received 4 applicants. Training continues in the area with local police and fire departments.

The motion passed unanimously.

Treasurer's Report:

Motion: Koerner made and Davis seconded a motion to accept the Treasurer's Report.

Reed presented the Treasurer's Report in Vignali's absence. An up-to-date review of KFD's income and expenses and a review of the compliance with the annual budget was presented.

The motion passed unanimously.

Finance Committee Update:

Next Meetings:

- March 21, 2024 at 9:30AM
- May 16, 2024 at 9:30AM
- August 15, 2024 at 9:30 AM
- October 17, 2024 at 9:30 AM

New Business:

- **FY2024-25 Budget Projections**
 - Operating Budget
 - Capital Projects Budget - updated bathroom facilities were discussed.
- **KFD By-Laws:** Proposed Revisions were presented by Koerner including the *elimination* of the Clerk's *position*.

Old Business:

- **Wardens' Badges:** Not discussed
- **Use of Training Grounds Agreement and Fees:** Not discussed
- **Radio System Project Update:** Project is completed operationally - just waiting at this point.

Communications: There was no update or motions made.

Information: There was no update. No motions were made.

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Future Planning: There was none.

Next Meetings:

- April 18, 2024 at 6:30 PM at the KFD Station – Budget Hearing
- April 18, 2024 at 6:30 PM (following Budget Hearing) at the KFD Station – Monthly Wardens Meeting
- May 6, 2024 at 7:00 PM at the KFD Station – Annual Meeting
- May 23, 2024 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- June 27, 2024 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- August 22, 2024 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- September 26, 2024 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- October 24, 2024 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- December 05, 2024 at 6:30 PM at the KFD Station – Monthly Wardens Meeting

Adjournment:

Motion: Koerner made and Carr seconded a motion to adjourn the meeting.

The motion passed unanimously.

The meeting adjourned at 7:15 PM.

Respectfully submitted,

Elizabeth McNab
KFD Board of Wardens
Secretary Pro Tern

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The Kingston Fire District is an equal opportunity provider and employer.