

Minutes

Kingston Fire District
Board of Wardens' Meeting
25 May 2023

Present: Wardens: Bill Flatley, Sandra Koerner, Elizabeth McNab, and Doug Carr. Also present were Treasurer Tom Vignali (arrived late), URI Director of Public Safety & Chief of Police Michael Jagoda, Chief Tom Reed, and Deputy Chief Erik Brierley.

Absent: Tax Collector Susan Axelrod and District Manager Jenifer Madison.

Call to Order: President Bill Flatley called the Board of Wardens Meeting to order at 6:35 p.m.

Information/Comments/Questions from the Public: There were no comments from the public.

Approval of Minutes:

Motion: Koerner made and Carr seconded a motion to accept the Minutes from the Wardens Meeting on 04/13/23. The minutes were reviewed. There were no questions.

Flatley, Koerner, McNab and Carr voted to pass the motion.

Tax Collector's Report:

Motion: Carr made and Koerner seconded a motion to accept the Tax Collector's Report. Chief Reed presented the report. There was no discussion or questions.

Koerner, Flatley, McNab and Carr voted to pass the motion.

URI Report:

Motion: Koerner made and McNab seconded a motion to accept the URI Report. Jagoda presented the report. He reported that URI's Commencement went well. The departments are well staffed as URI receives their highest number of first-year students yet.

Koerner, Flatley, McNab and Carr voted to pass the motion.

Chief's Report:

Motion: Carr made and McNab seconded a motion to accept the Chief's Report. Reed presented the Chief's Report.

The Chief's Report is attached.

Brierley presented an oral Deputy Chief's Report on training and recruitment and retention. He explained about the recruitment orientation taking place. On Saturday, June 3rd there will be a training lecture in Swann Hall – four have already signed up, 60 spots are possible. KFD is purchasing vests and waiting for more equipment. There will be more training in mid-July. There was no further discussion or questions.

Koerner, Flatley, McNab and Carr voted to pass the motion.

Treasurer's Report:

Motion: Flatley made and Carr seconded a motion to accept the Treasurer's Report.

Vignali presented the Treasurer's Report. The Board reviewed the report. Vignali went over the balance sheets and profit and loss statements for the operating and capital projects funds and noted that the budget overall is trending as expected. Carr asked if KFD will end the fiscal year within budget; Vignali responded that he expected us to be solid. Reed noted that there are no red flags at this point and that KFD followed the same format we have used in previous years which has allowed us to be successful. There was no further discussion or questions.

Koerner, Flatley, McNab and Carr voted to pass the motion.

Finance Committee Update: There were no updates.

Next Meetings:

- August 17, 2023 at 9:30 a.m.
- October 19, 2023 at 9:30 a.m.

Old Business:

- **Review of KFD's Legal Needs:** Flatley let the Board know that he has been in touch with an attorney who seems like she could be a good match as KFD's legal representative. He noted that she has experience with fire districts and is very well informed about Rhode Island Open Meeting laws. Flatley let the Board know that he is going to continue talking with her. There were no questions or further discussion.
- **Update of KFD's Articles of Incorporation:** Carr let the Board know that they have passed the Rhode Island State Senate and have been sent to the Rhode Island State House of Representatives. There were no questions or further discussion.
- **Use of Training Grounds Agreement and Fees:** There was no update. No motions were made.
- **Radio System Project Update:** Chief Reed reported that they were well under way, but they have not heard from the South Kingstown Town Council yet.
- **American Rescue Plan Act – Covid-19 Response and Recovery (ARPA) Funding Update:** Reed presented an update.

Communications: McNab provided some minutes of history as KFD celebrates its 100th Anniversary.

Information:

- KFD Chicken BBQ – Sat., 6/3/23
- South Kingstown 300th Anniversary Parade – Sat. 6/17/23 10:00 a.m. – 12:30 p.m.
- KFD 100th Anniversary Celebration – Fri., 7/14/23 – Sun., 7/16/23

Future Planning: There was none. No motions were made.

Next Meetings:

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May 25, 2023

- June 22, 2023 at 6:30 PM at the KFD Station – Monthly Wardens Meeting – **CANCELLED** (due to lack of quorum)
- July 27, 2023 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- August 24, 2023 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- September 28, 2023 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- October 26, 2023 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- December 07, 2023 at 6:30 PM at the KFD Station – Monthly Wardens Meeting

Adjournment:

Motion: Carr made and McNab seconded a motion to adjourn the meeting.

Koerner, Flatley, McNab and Carr voted to pass the motion.

The meeting was adjourned at 7:40 p.m.

Respectfully submitted,

Elizabeth McNab
KFD Board of Wardens, Secretary